

**Stephanie Leon**  
Paralegal

**INVOICE**

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**INVOICE: 2023-12**  
**DATE: 12/01/2023**

**TO:**  
Puerto Rico Chief Federal Monitor

**FOR:**  
Paralegal Services

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>RATE</b>	<b>AMOUNT</b>
11/06/2023	-Biweekly team meeting	.75	90.00	67.50
11/08/2023	-Email exchange with Monitor Denise Rodriguez and Samantha Rhinerson -Compared Monitor Donald Gosselins OG-114 SARP documents and emailed to DG -Extensive notes/transcript on October 253 Meeting	1.75	90.00	157.50
11/09/2023	-Emailed Monitors Scott Craig, Rafael Ruiz, and Donald Gosselin regarding my future assistance -Message exchange with Monitor Donald Gosselin -Extensive notes/transcript on October 253 Meeting -Emailed Monitor DR and JR 253 Notes	3.5	90.00	315.00
11/10/2023	-Extensive notes/transcript on October 253 Meeting -Emailed Monitor DR and JR 253 Notes	.75	90.00	67.50
11/13/2023	-Prepared and sent 253 notes to respective Monitors -Prepared/organized notes for meetings at PRPB -Attend meetings at PRPB -Organized notes of the day	7.5	90.00	675.00
11/14/2023	-Field Visit to Aguadilla to assist Monitors/took notes -Organized notes of the day	10.5	90.00	945.00
11/15/2023	-Attend meetings at PRPB to assist Monitor Donald Gosselin and Scott Cragg -Organized notes of the day	6.5	90.00	585.00
11/16/2023	-Attend meetings at PRPB to assist Monitor Scott Cragg and Donald Gosselin -Organize notes of the day -Messages exchange with monitor Donald Gosselin	5.5	90.00	495.00
11/20/2023	-Messages exchange with Inigo Galanes -Captain promotions meeting -Extensive notes/transcript of captain promotions meeting	3.5	90.00	315.00
11/21/2023	-Extensive notes/transcript of meeting of captain promotions meeting -Emailed Monitors JR and DR notes of captain promotions meeting	2.25	90.00	202.50
11/28/2023	-Messages exchanges with Inigo -Messages exchanges with Monitor Donald Gosselin	.25	90.00	22.50
11/29/2023	-November 253 Meeting -Extensive notes/transcript of 253 meeting	1.75	90.00	157.50
		<b>TOTAL 44.5 HRS @ \$90</b>		<b>4,005.00</b>

*S/STEPHANIE LEON*

**I HEREBY CERTIFY THAT THE AMOUNT BILLED IN THIS INVOICE IS TRUE AND CORRECT IN MY CAPACITY AS A MEMBER OF THE FEDERAL MONITORING TEAM. I FURTHER CERTIFY THAT I HAVE NOT RECEIVED ANY INCOME, COMPENSATION, OR PAYMENT FOR SERVICES RENDERED UNDER A REGULAR EMPLOYMENT OR CONTRACTUAL RELATIONSHIP WITH THE COMMONWEALTH, OR ANY OF ITS DEPARTMENTS, MUNICIPALITIES OR AGENCIES.**